



**City of Milpitas  
Veterans Commission  
Meeting Minutes  
Wednesday, June 1, 2016  
5:30 p.m.**

**Milpitas City Hall Committee Room  
455 E. Calaveras Blvd.  
Milpitas, CA 95035**

- I. **CALL TO ORDER:** Chair Arbaugh called the meeting to order at 5:30 p.m.
- II. **FLAG SALUTE:** Chair Arbaugh led the Pledge of Allegiance.
- III. **ROLL CALL**  
**Present:** Liliana Ramos, Dana Arbaugh, Denny Weisgerber, William (Bill) Devereux, Arthur Ebright, Andre Ramones, Ed Ackerman  
**Excused Absence:** Allen Thomas, John Schmidt  
**Late Attendance:** None  
**Unexcused Absence:** None
- IV. **SEATING OF ALTERNATES:** Alternate Commissioner William Devereux was seated.
- V. **APPROVAL OF AGENDA: JUNE 1, 2016**  
M/S: Ramos / Weisgerber                      AYES: All
- VI. **APPROVAL OF MINUTES: APRIL 6, 2016**  
M/S: Ramos / Weisgerber                      AYES: All
- VII. **PUBLIC FORUM**  
None
- VIII. **ANNOUNCEMENTS/COORESPONDENCE**  
Recreation Services Manager Renee Lorentzen, standing in for Recreation Supervisor Dale Flunoy as tonight's Staff Liaison, said that the Memorial Day Ceremony was successful. Chair Arbaugh reported receipt of a \$2,000 check from car show sponsor Bay 101. Commissioner Ackerman reported that the Commission generated \$50.00 of revenue from selling dog tags during the Memorial Day Ceremony.
- IX. **OLD BUSINESS**
  1. **Milpitas Veterans Car Show (2016)**  
Chair Arbaugh stated that the manager of Safeway (Milpitas Town Center branch) pledged an additional \$100 donation card or basket that the Commission is scheduled to pick up at the end of June 2016.

Commissioner Ackerman reported that Commissioner Ebright, Chair Arbaugh, and he have been distributing flyers to promote the upcoming car show. Commissioner Ebright said that he was also trying to obtain donations from Crowne Plaza and An-Jan Feed & Pet Supply.

Chair Arbaugh requested Recreation Services Manager Lorentzen and Staff Liaison Flunoy's assistance in following up with Economic Development Manager Edesa Bitbadal to obtain the list of Milpitas businesses that the Commission could use for contacting possible sponsorship and/or donations.

Recreation Services Manager Lorentzen presented for the Commission's consideration and approval a draft of the official sponsorship and/or vendor letter, car show entry registration form, and the updated car show flyer. Upon approval, these documents will be posted in the City's website and the Facebook pages for the City of Milpitas, the Milpitas Veterans Commission Car Show, and Milpitas Recreation Services.

The Commission and Recreation Services Manager Lorentzen had a discussion along with Mr. AC Navarro, (Milpitas resident, veteran, and car show participant), regarding car show categories and the car show industry in general. Mr. Navarro provided insight based on his experience in participating in car shows for many years and responded to Commissioners' questions.

**Motion** was made to approve and use the sponsorship and/or vendor letter, car show entry registration form, and the updated car show flyer.

M/S: Weisgerber / Ramos

AYES: All

## **X. NEW BUSINESS**

### **1. Veterans Commission Donation Process and Application Discussion**

Recreation Services Manager Lorentzen presented to the Commission for their consideration and approval a draft donation application form. The form would help document and track the successful use of donations given by the Commission and how much the funds would positively impact veterans—particularly veterans residing in Milpitas.

After discussion, consensus was made that the donation application form would be a helpful tool for the Commission to keep track of donated funds given to charitable organizations that help Milpitas veterans.

**Motion** was made to implement the use of the donation application form to document and track the successful use of donations given by the Commission.

M/S: Weisgerber / Ebright

AYES: All

### **2. Veterans Work Plan Events**

Recreation Services Manager Lorentzen advised the Commission to plan on which projects they wish to work on this coming fiscal year so that staff could place it in the calendar along with other city events.

The projects mentioned during the discussion included but were not limited to an art show, veteran's luncheon, free meal event during Veterans Day / Armed Forces Day at the Barbara Lee Senior Center, and a picnic.

Recreation Services Manager Lorentzen suggested for the Commission to plan events during the spring or late summer where resources and staff are normally available or there would be less competition for resources. She encouraged the Commission to use City facilities to help.

**Motion** was made for the Commission to plan and work on a Veterans Day 2016 event at the Barbara Lee Senior Center. The target date for the event will be within the first week of November 2016.

M/S: Weisgerber / Arbaugh

AYES: All

**XI. LIAISON REPORTS**

**1. City Council Report**

None

**2. Staff Report**

None

**XII. FUTURE AGENDA ITEMS**

- Memorial Day Ceremony 2017
- Veterans Day Ceremony 2016
- Veterans Outreach
- Veterans Lunch
- Veterans Commission Google account
- Veteran of the Year Nomination

**XIII. NEXT MEETING – **Motion** made for Commission to have a Special Meeting on Wednesday, July 13, 2016, at 5:30 p.m.**

M/S: Weisgerber / Arbaugh

AYES: All

**XIV. ADJOURNMENT – Chair Arbaugh adjourned the meeting at 6:20 p.m.**

*Draft Minutes above respectfully submitted by  
Pam Caronongan, Milpitas Deputy City Clerk*